

## **Keith Thomas GSC**

*P.O. Box 78, Balzac, AB T0M 0E0  
Cell: 403-861-5710 Home: 403-567-9711  
Email: k5thomas@telus.net*

### **SUMMARY OF QUALIFICATIONS**

- Gold Seal Certified in project management/estimating
- Over 29 years experience in all aspects of construction management, including 22 years as owner/manager of construction company
- Proven track record in managing multiple complex projects simultaneously on deadline while maintaining high quality standards.
- Extensive experience with design-build projects; from arranging financing and hiring architects to successful project completion.
- Excellent in negotiating favorable construction projects.
- Successfully built a group of construction businesses in the last 3 years from start up to having annual revenues of \$100 million

### **PROFESSIONAL CONSTRUCTION EXPERIENCE**

#### **Project Management**

- Accurately and profitably estimated and managed commercial building projects of up to \$12 million.
- Reviewed plans and developed schedules with architects, contractors and subcontractors assuring proper coordination, efficiency and profitability
- Successfully coordinated upwards of 50 subcontractors on a variety of projects simultaneously, including developing contract language documenting agreed upon prices, schedules, procedures and responsibilities.
- Hired up to 280 personnel in a variety of job classifications, including vice presidents, operations managers, project managers, project assistants, chief estimators, estimators, executive assistants, controller, accountants, general superintendents, superintendents, safety officers, trades persons of various disciplines, etc.
- Successfully increased staffing from 1 to 280 plus persons in 3 years.
- Created and achieved a complete safety program with COR approval.
- Experienced with a broad spectrum of heavy equipment, having purchased over 30 machines which were maintained in company owned repair shop employing two mechanics.

- Owned, designed and successfully managed a 5.3 million 84 unit seniors complex in Fredericton, NB.
- In my role as President for the various companies I had the following responsibilities:
  - Quarterly reporting to Board of Directors
  - Annual budgeting
  - Compiling of info for monthly financial statements
  - Managing of VP, General Managers and operations managers
  - Setting and executing capital expenditures
  - Maintaining bonding facility
  - Assuring cash management of various business accountants
  - Overseeing estimating and client development
  - Developing and executing of business wide accountability agreements for all management positions
  - Developing and implementing strategic planning for 3 year look ahead
  - Developing systems and processes to enhance the operations of growing businesses
  - Hiring of upper management for various businesses
  - Obtaining and developing suitable office space for various businesses

### **Financial Management**

- Successfully developed and implemented business plan as president of a variety of construction related companies.
- As owner/manager of a successful construction company, obtained financing, developed business plans and maintained complete responsibility for budgeting and costing for revenues in excess of \$100 million per annum.
- Efficiently managed a payroll in excess of \$20 million per annum

### **Computer Skills**

- Timberline Precision Estimating
- On-line bidding system (OBS)
- Word perfect
- Internet
- Excel
- Timberline accounting

## **EMPLOYMENT HISTORY**

August 2009 to Present      President of KT Construction Services Inc  
President of Balzac Mechanical Inc.

2006-May 2009      President, Integrated Commercial Interiors Inc. group of  
companies, Calgary, AB  
Companies where executive positions were held for the above  
parent company Integrated Commercial Interiors Inc  
Director, Liberty Income Trust Fund  
President, BSH Masonry Inc  
President, Jasper Millwork Inc.  
President, Pro Glass Commercial Inc.  
President, Spectrum Commercial Flooring Inc

2006      Senior Project Manager Chandos Construction Ltd., Calgary, AB

2005      General Manager      Pro-Tech Construction Corp., Fredericton, NB

1994-2005      Owner/Manager      Red Wing Construction Ltd, Greenhill, NB

1990-1997      Part Owner/Manager      Maritime Decorators Ltd., Fredericton, NB

1989-1994      Owner/Manager      K.J. Construction Ltd., Fredericton, NB

1982-1989      Chief Estimator/  
Project Manager      Simpson Construction, Fredericton, NB

1980-1982      Estimator      L & A Machine Works, Fredericton, NB

## **EDUCATION**

1980      Civil Engineering Technology      N.B.C.C.      Moncton      Campus,  
Moncton, NB

1977      High School Diploma      Fredericton, NB

## **REFERENCES**

Burleigh Bates, General Manager, Pro Glass Commercial Inc.      Phone  
403.999.5861

Jim Kyle, Project Manager, LDS Church, Phone 430.869.1521

Michael Gibb, Principal, Gowling and Gibb Architects, Phone 403.229.3233

Erwin Greisinger, Owner, Courtenay Real Estate Services, Phone 403.270.7886

Mac Bourassa, TEC (The Executive Committee) Ltd., Chairman TEC 304, Phone  
403-689-1588

More available upon request